

Petition for Modification or Waiver of Academic Requirements

Name: _____ LC ID#: _____

LC email address: _____ Phone #: _____

Academic Program: _____ Date of Graduation (estimate): _____

Signature: _____ Date: _____

The purpose behind all academic requirements is to preserve the integrity of the Lewis & Clark College degree. Requirements may be waived or modified only upon approval of the student's Advisor, Department Chair, and Dean. Exceptions to requirements are granted only after careful consideration of all the facts and are made with consistency and fairness.

If you wish an exception to a particular requirement, please fill out this form and submit it to your Faculty Advisor. On this form identify the requirement or requirements you are seeking to modify or waive and provide a rationale for your request. You should include all pertinent information in your rationale. Your Faculty Advisor will then follow the steps in the procedure for submitting the Petition for Modification or Waiver of Academic Requirements. You will be notified by your Advisor, Department Chair, or Registrar regarding the decision of your petition.

Requirement(s) I am seeking to modify or waive:

Rationale:

Office use only:

Decision on Petition

Advisor's Signature: _____ Date: _____

Approve Deny

Department Chair's Signature: _____ Date: _____

Approve Deny

Dean's Signature: _____ Date: _____

Approve Deny